



Service Plan

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Service Plan

TECHNICAL ADVISOR SERVICES

- Expert Advice
- Option Appraisals
- Feasibility Studies
- Preparation of Technical Reports

PROJECT MANAGEMENT/ EMPLOYERS AGENT SERVICES

- Contractual Arrangements
- Programme Development and Coordination
- Construction Management and Control
- Formulation of Briefs
- Preparation of Project Execution Plans
- Risk and Value Management
- Quality Assurance of Design and Construction
- Defects Liability Inspections
- Clerks of Works Services

ARCHITECTURAL SERVICES

- Master Planning
- Development of Design Frameworks
- Planning Applications
- Building Design
- Landscape Design
- Environmental Design
- Workplace Strategy and Design

QUANTITY SURVEYING SERVICES

- Cost Planning and Management
- Life Cycle Costings
- Specifications and Bills of Quantities
- Procurement Strategy and Advice
- Contractor Appraisals and Selection
- Cash Flow Forecasts
- Final Accounts

BUILDING SURVEYING and COMPLIANCE SERVICES

- Asset Management
- Advice on Statutory Compliance
- Acquisition and Disposal Advice
- Acoustic Advice
- Feasibility Studies
- Option Appraisals
- Building Design and Refurbishments
- Contract Administration and Monitoring
- Condition Surveys
- Measured Surveys
- Defects Analysis
- Estate Management Strategies
- Forward Maintenance Planning and Management
- Expert Witness
- Dispute Resolution
- Party Wall Surveys
- Fire Risk Assessments
- Energy Assessments
- Disabled Access Audits

BUILDING SERVICES ENGINEERING

- Technical Audits
- Advice on Energy Use, Conservation and Renewables
- Design of M & E Building Services
- Management of Installations
- Inspection of Works
- Energy Use Assessments
- Lifecycle Costs
- Maintenance Planning

CDM COORDINATOR SERVICES

- Compliance with CDM 2007
- Advise and Assist Clients
- Competence Assessments
- Coordination of Designers and Contractors
- Notify Project to HSE
- Advise on Suitability of Health and Safety Plan
- Gathering of Project Information

ENVIRONMENTAL SERVICES

- Code for Sustainable Homes
- Energy Performance Certificates (EPCs)
- Display Energy Certificates (DECs)
- Standard Assessment Procedure (SAP) Energy Ratings

HEALTH AND SAFETY SERVICES

- Site Audits
- Contractor Assessments
- Site Waste Management Plans

HELP DESK SERVICES

- Technical Assistance
- Management of Building Maintenance Contracts
- Performance Monitoring
- Data Collection, Analysis and Reporting
- Resource Management
- Management of Multiple Condition Surveys



Arcus can provide either a multi discipline or single discipline service to assist with the delivery of capital, maintenance and estate management programmes.

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